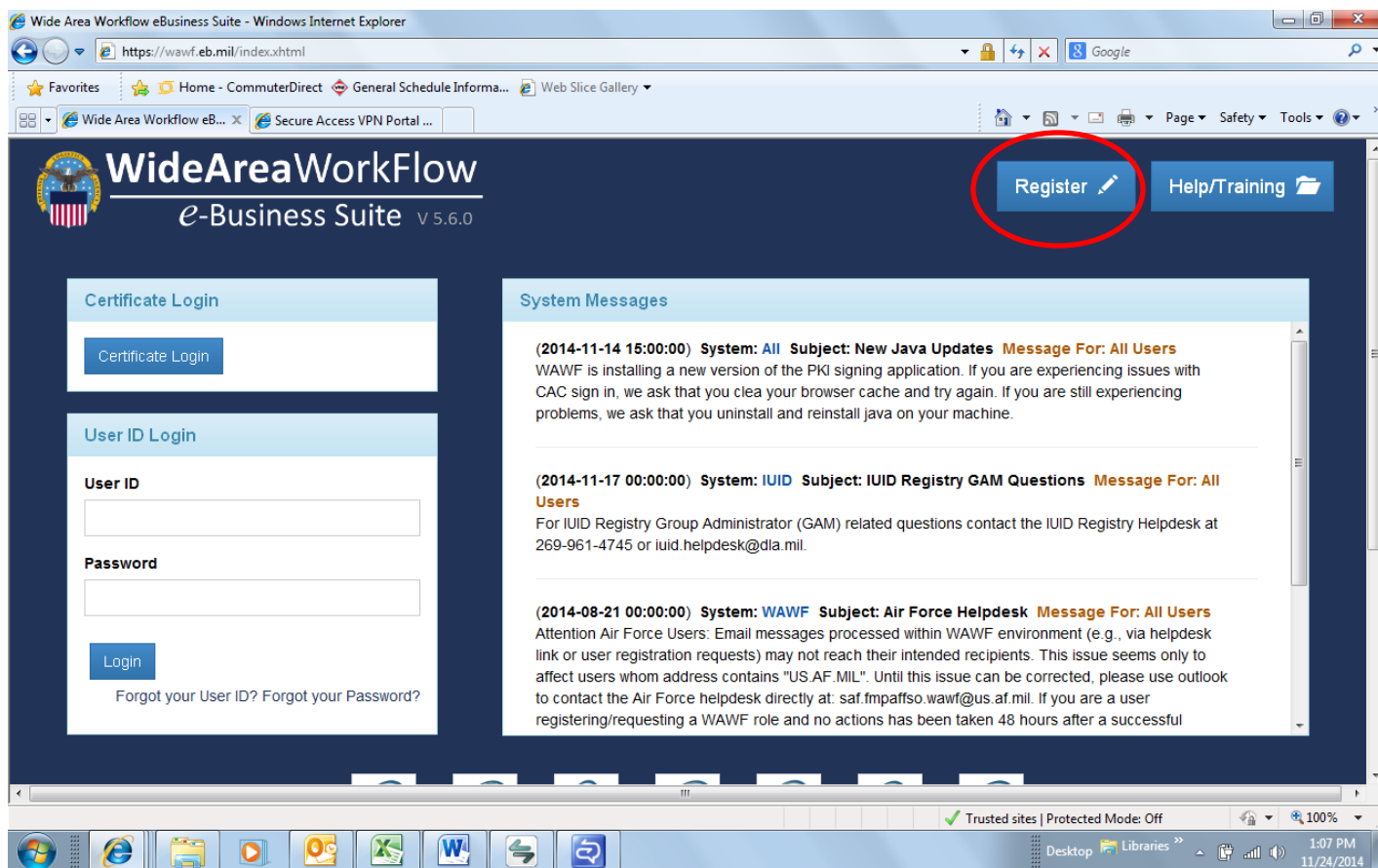


These instructions are for registering as a New User and requesting a User Role within Wide Area Workflow “WAWF” for the first time and at the same time requesting a role in CORT.

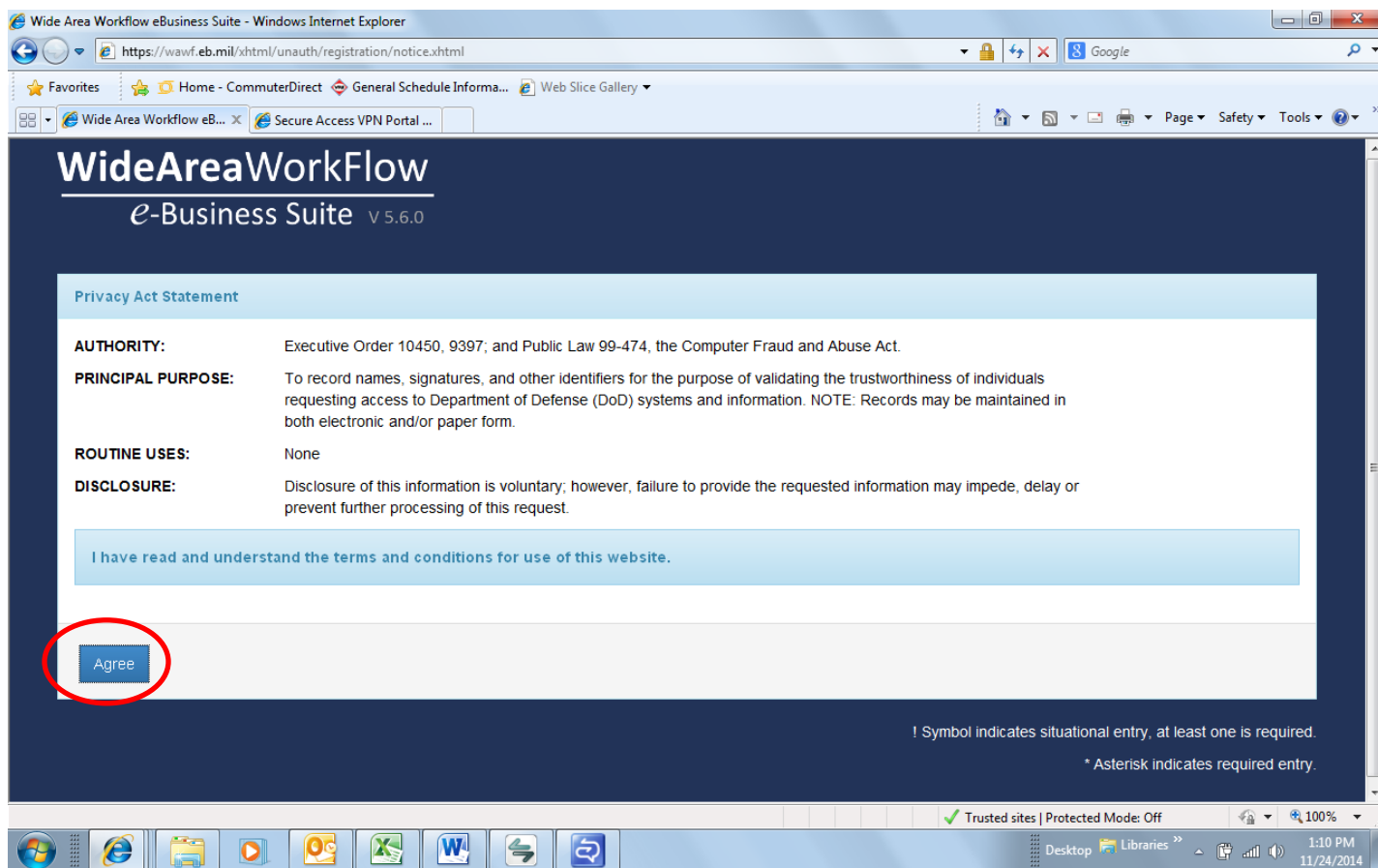
First, you will need to register in the WAWF system. Please go to www.wawf.eb.mil. Once on the WAWF Home screen, click the “Accept” button as shown below.



Next, you will select the “Register” button as shown below.



Read the Privacy Act Statement and then select the “Agree” button as shown below.



Answer the following questions with the required information below.

Mark - “Government”

Mark - “iRAPT” (Formerly WAWF)

Mark - “CORT”

Then select “Next” at the bottom of the screen.

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/unauth/registration/notice.xhtml

Registration

Note: A security clearance is NOT required to access any of the applications in the Wide Area Workflow eBusiness Suite.

What type of user are you? *

Government

What applications will you be using? *

☒ iRAPT - Invoicing, Receipt, Acceptance, and Property Transfer (Formerly WAWF)

☐ EDA - Electronic Document Access

☒ CORT - Contracting Officer Representative Tracking Tool

☐ myInvoice

☐ IUID Registry

☐ MIPR - Military Interdepartmental Purchase Request

Next Previous Help

Done

Trusted sites | Protected Mode: Off

Desktop Libraries

1:14 PM 11/24/2014

This is your User Profile page. Fill in “all the required information” and select “Next” at the bottom of the screen.

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/unauth/registration/registration.xhtml?cid=112

Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement

User Profile

First Name *	Email *	Grade/Rank *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Middle Name	Confirm Email *	DSN Telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name *	Commercial Telephone !	Citizenship *
<input type="text"/>	<input type="text"/>	US <input type="button" value="v"/>
Organization *	Extension	Designation *
<input type="text"/>	<input type="text"/>	--- Please Select --- <input type="button" value="v"/>
Job Title *	Intl Country Code and Phone !	Annual Information Awareness Training Date *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Suffix	Mobile Telephone	AKO Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Next **Previous** **Help**

Done

Trusted sites | Protected Mode: Off

Desktop Libraries

1:20 PM 11/24/2014

The next screen is your Supervisor's Information – fill in “all the appropriate blocks” and select “Next” at the bottom of the screen.

The screenshot displays the 'Wide Area Workflow eBusiness Suite' registration page in a Windows Internet Explorer browser. The page title is 'Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement'. The main content area is titled 'Additional Profile Information' and contains a section for 'Supervisor Information'. This section is highlighted with a red border and includes the following fields:

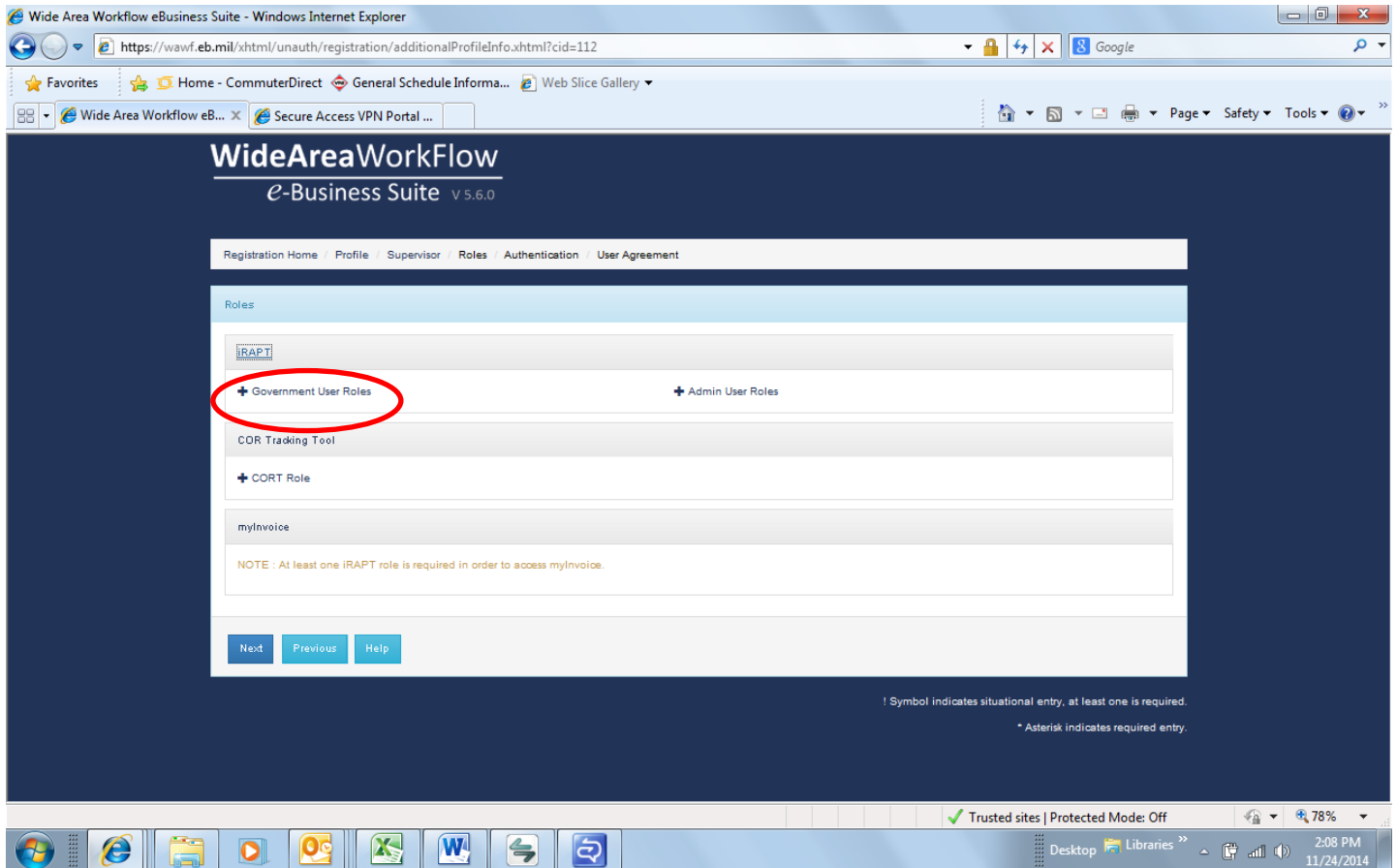
First Name *	Email *	Phone !
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name *	Confirm Email *	Extension
<input type="text"/>	<input type="text"/>	<input type="text"/>
Job Title *	DSN Telephone	Intl Country Code and Phone !
<input type="text"/>	<input type="text"/>	<input type="text"/>

Below the Supervisor Information section is the 'Agency Information' section, which includes the following fields:

Agency Name *	City *	Country *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address *	State *	Organization
<input type="text"/>	<input type="text"/>	<input type="text"/>
	Zip *	Office Symbol
	<input type="text"/>	<input type="text"/>

At the bottom of the form, there are three buttons: 'Next', 'Previous', and 'Help'. The 'Next' button is circled in red. The browser's address bar shows the URL 'https://wawf.eb.mil/xhtml/registration/profile.xhtml?cid=112'. The Windows taskbar at the bottom shows the system clock as 1:28 PM on 11/24/2014.

Next, the below screen and will pull up and you will be required to request what “Role” you will require within WAWF by clicking on the “Government User Roles” as shown below.



The following screen will load and you will be required to fill in what “Specific Role” you will require within iRAPT by using the drop down button on the right side of the Role selection box indicated by the red dotted line.

(Example is on the next slide)

The screenshot shows a web browser window titled "Wide Area Workflow eBusiness Suite - Windows Internet Explorer". The address bar shows the URL: <https://wawf.eb.mil/xhtml/unauth/registration/roles.xhtml?cid=301>. The browser's Favorites bar includes links to "Home - CommuterDirect", "General Schedule Informa...", and "Web Slice Gallery". The page itself has a dark blue header with the text "WideAreaWorkFlow e-Business Suite V 5.6.0". Below the header is a breadcrumb trail: "Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement". The main content area is titled "iRAPT Role" and contains a form with the following fields:

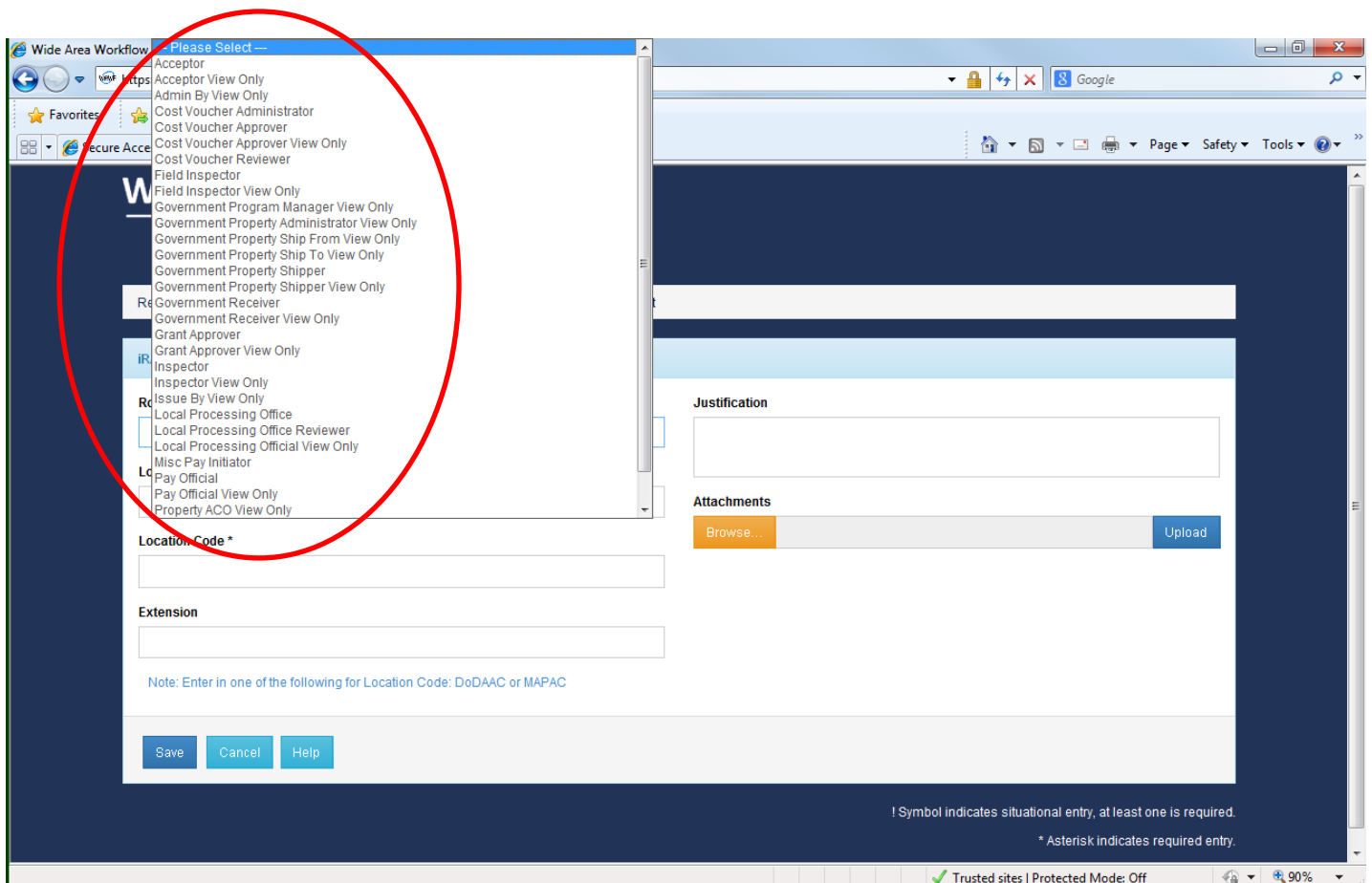
- Role ***: A dropdown menu with the text "--- Please Select ---". A red dotted line points to the dropdown arrow.
- Justification**: A text input field.
- Location Code Type ***: A dropdown menu with the text "DoDAAC".
- Location Code ***: A text input field.
- Extension**: A text input field.
- Attachments**: A section with a "Browse..." button and an "Upload" button.

Below the form is a note: "Note: Enter in one of the following for Location Code: DoDAAC or MAPAC". At the bottom of the form are three buttons: "Save", "Cancel", and "Help". At the bottom of the page, there is a footer with the text: "! Symbol indicates situational entry, at least one is required." and "* Asterisk indicates required entry."

The “Role” drop down box will list a variety of different options as seen below.

Note: *If you are unsure of what role you require contact your recommending agency for guidance.*

Additionally, commonly used role assignments are “Acceptor” if you are a COR on a contract and “Acceptor View Only” and “Admin By View Only” usually used for Contracting Officers and Contracting Specialists.



The screenshot displays a web application interface. A dropdown menu titled "Please Select ---" is open, showing a list of roles. The roles listed include: Acceptor, Acceptor View Only, Admin By View Only, Cost Voucher Administrator, Cost Voucher Approver, Cost Voucher Approver View Only, Cost Voucher Reviewer, Field Inspector, Field Inspector View Only, Government Program Manager View Only, Government Property Administrator View Only, Government Property Ship From View Only, Government Property Ship To View Only, Government Property Shipper, Government Property Shipper View Only, Government Receiver, Government Receiver View Only, Grant Approver, Grant Approver View Only, Inspector, Inspector View Only, Issue By View Only, Local Processing Office, Local Processing Office Reviewer, Local Processing Official View Only, Misc Pay Initiator, Pay Official, Pay Official View Only, and Property ACO View Only. The dropdown is circled in red. Below the dropdown, there are input fields for "Location Code *" and "Extension". A note below these fields states: "Note: Enter in one of the following for Location Code: DoDAAC or MAPAC". At the bottom of the form, there are buttons for "Save", "Cancel", and "Help". The background of the application shows a "Justification" text area and an "Attachments" section with a "Browse..." button and an "Upload" button. The browser's address bar shows "https://www.google.com/". The status bar at the bottom indicates "Trusted sites | Protected Mode: Off" and "90%".

Next in the “Location Code Type” you will leave DoDAAC filled in that block.

For the “Location Code” (This is where you input the DoDAAC Code you are registering for)

It is acceptable to leave the “Extension” block blank.

In the “Justification” block just explain why you require access to the system. There is an “example” justification shown below.

Then click on “Save” at the bottom of the screen.

WideAreaWorkFlow
e-Business Suite V 5.6.0

Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement

iRAPT Role

Role *
Acceptor

Location Code Type *
DoDAAC

Location Code *
Your installation DoDAAC will be filled in here

Extension

Justification
Need access to perform daily duties.

Attachments
Browse... Upload

Note: Enter in one of the following for Location Code: DoDAAC or MAPAC

Save Cancel Help

! Symbol indicates situational entry, at least one is required.
* Asterisk indicates required entry.

After you have filled in the iRAPT Government user Role you will want to verify the information that was input is correct. Info that requires the verification is shown in the green rectangle below.

Next, you will request a role CORT. Select the “CORT Role” as shown below.

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/unauth/registration/wawfRole.xhtml?cid=112

Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement

Roles

iRAPT

Government User Roles			Admin User Roles	
Role	Group	Location Code	Extension	Action
Acceptor	DLA ENERGY	SP0000		Justification/Attachments Delete

COR Trading Tool

+ CORT Role

myInvoice

Government - Selected

Next Previous Help

! Symbol indicates situational entry, at least one is required.
* Asterisk indicates required entry.

Trusted sites | Protected Mode: Off

Desktop Libraries 2:14 PM 11/24/2014

You will then select the appropriate “Role” in CORT for which you need access. A drop down box indicated by the red dotted arrow shows where the drop down option is located.

(Example is on the next slide)

The screenshot displays the WideAreaWorkFlow e-Business Suite interface within a Windows Internet Explorer browser. The page title is "WideAreaWorkFlow e-Business Suite V 5.6.0". The user is logged in as "User ID: EDIP11084148764" and can click "Logout". The main content area is titled "CORT Role" and contains the following fields:

- Role ***: A dropdown menu with the text "--- Please Select ---". A red dotted arrow points to this dropdown.
- Location Code Type ***: A dropdown menu with the text "DoDAAC".
- Home Organization ***: A text input field.
- Home Department ***: A dropdown menu with the text "--- Please Select ---".
- Justification**: A large text area for providing justification.
- Attachments**: A section with a "Browse..." button and an "Upload" button.

At the bottom of the form are three buttons: "Save", "Cancel", and "Help". A note at the bottom right states: "* Asterisk indicates required entry". The browser's address bar shows the URL "https://wawf.eb.mil/xhtml/auth/user/roles.xhtml". The Windows taskbar at the bottom shows the system clock as 11:06 AM on 11/20/2014.

Choose your Role from the available options.

Note: *If you are unsure of what role you require contact your recommending agency for guidance.*

Additionally, commonly used role assignments are “Contracting Officer Representative” if you are a COR on a contract. “Supervisor/Commander” for COR approvals. “Contract Officer” and “Contract Specialist”

The screenshot displays the 'WideAreaWorkflow e-Business Suite' web application in a Windows Internet Explorer browser. The page title is 'WideAreaWorkflow e-Business Suite V 5.6.0'. The user is logged in as 'User ID: EDIP1084148764' and can click 'Logout'. The main content area is titled 'CORT Role' and contains a form with the following fields:

- Role ***: A dropdown menu with a red circle around it, showing a list of roles: '--- Please Select ---', '--- Please Select ---', 'Administrator (DPAP)', 'Administrator (Department)', 'Contract Specialist', 'Contracting Officer', 'Contracting Officer Representative', 'Quality Assurance Point of Contact', and 'Supervisor / Commander'.
- Justification**: A text input field.
- Attachments**: A section with a 'Browse...' button and an 'Upload' button.
- Home Department ***: A dropdown menu with '--- Please Select ---'.

At the bottom of the form are 'Save', 'Cancel', and 'Help' buttons. A note at the bottom right states: '* Asterisk indicates required entry.' The Windows taskbar at the bottom shows the time as 11:11 AM on 11/20/2014.

Next under the “Location Type Code” you will leave DoDAAC filled in that block.

Under the “Home Organization” you will fill in the DoDAAC you are registering for.

Under the “Home Department” you will select the applicable Department for your Home Location. A drop down box indicated by the red dotted arrow shows where the drop down option is located.

(Example is on the next slide)

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/auth/user/roles.xhtml

Wide Area Workflow eBusiness Suite

User ID: EDIPI1084148764 Logout

WideAreaWorkflow e-Business Suite V 5.6.0

CORT Role

Role *

--- Please Select ---

Location Code Type *

DoDAAC

Home Organization *

Home Department *

--- Please Select ---

Justification

Attachments

Browse... Upload

Save Cancel Help

* Asterisk indicates required entry

Choose from the drop down the appropriate “Home Department”

Note: *DLA employees are reminded to select “DLA” as their “Home Department,” when adding a CORT Role.*

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/auth/user/roles.xhtml

Wide Area Workflow eBusiness Suite

WideAreaWorkFlow e-Business Suite V 5.6.0

User ID: EDIP1084148764 Logout

CORT Role

Role *

--- Please Select ---

Location Code Type *

DoDAAC

Home Organization *

--- Please Select ---

Home Department *

--- Please Select ---

AIR FORCE
Conversion
DARPA
DCMA
DECA
DFAS
DHA
DHRA
DISA
DLA
DMA
DMEA
DODEA
DSCA
DSS
DTIC
DTRA
MDA
NAVY
OSD
USSOCOM
USTRANSCOM
USUHS
WHS

Justification

Attachments

Browse... Upload

Enter the Home Department associated with your role

* Asterisk indicates required entry.

Next, you will be required to provide “Justification” for the role request. There is an (example) justification below.

Your justification will depend on your specific reasons for the role request.

When you are finished click “Save” at the bottom as show below.

The screenshot displays the 'WideAreaWorkflow e-Business Suite' interface in a Windows Internet Explorer browser. The page title is 'WideAreaWorkflow e-Business Suite V 5.6.0'. The user is logged in as 'User ID: EDIPI1084148764' and can click 'Logout'. The main form is titled 'CORT Role' and contains the following fields:

- Role ***: A dropdown menu with the text '--- Please Select ---'.
- Location Code Type ***: A dropdown menu with the text 'DoDAAC'.
- Home Organization ***: A text input field.
- Home Department ***: A dropdown menu with the text '--- Please Select ---'.
- Justification**: A text area containing the text 'Role request and access is required to perform daily duties.' A red arrow points to this field.
- Attachments**: A section with a 'Browse...' button and an 'Upload' button.

At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Help'. The 'Save' button is circled in red. A note at the bottom right states: '* Asterisk indicates required entry.' The browser's address bar shows 'https://wawf.eb.mil/xhtml/auth/user/roles.xhtml'. The Windows taskbar at the bottom shows the time as 11:21 AM on 11/20/2014.

After you have filled in the CORT Role you will want to verify the information that was input is correct.

Info that requires verification is shown in the green rectangle below.

The screenshot shows the 'Wide Area Workflow eBusiness Suite' in a Windows Internet Explorer browser. The URL is <https://wawf.eb.mil/xhtml/unauth/registration/cortRole.xhtml?cid=112>. The page has a navigation bar with links: Registration Home, Profile, Supervisor, Roles, Authentication, and User Agreement. The main content area is titled 'Roles' and contains a sub-section 'RAPT'. Below this, there are two tables: 'Government User Roles' and 'Admin User Roles'. The 'Government User Roles' table has columns: Role, Group, Location Code, Extension, and Action. It contains one row for 'Acceptor' with Group 'DLA ENERGY' and Location Code 'SP0600'. The 'Admin User Roles' table has columns: Role, Home Organization, Home Department, and Action. It contains one row for 'Contracting Officer Representative' with Home Organization 'SP0600' and Home Department 'DLA'. The 'CORT Role' section is highlighted with a green rectangle. Below the tables, there is a 'myInvoice' section and a 'Government - Selected' section. At the bottom, there are buttons for 'Next', 'Previous', and 'Help'. A status bar at the bottom right indicates 'Trusted sites | Protected Mode: Off' and the system clock shows '2:24 PM 11/24/2014'.

Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement

Roles

RAPT

+ Government User Roles

Role	Group	Location Code	Extension	Action
Acceptor	DLA ENERGY	SP0600		Justification/Attachments Delete

+ Admin User Roles

Role	Home Organization	Home Department	Action
Contracting Officer Representative	SP0600	DLA	Justification/Attachments Delete

COR Tracking Tool

+ CORT Role

Role	Home Organization	Home Department	Action
Contracting Officer Representative	SP0600	DLA	Justification/Attachments Delete

myInvoice

Government - Selected

[Next](#) [Previous](#) [Help](#)

! Symbol indicates situational entry, at least one is required.
* Asterisk indicates required entry.

Trusted sites | Protected Mode: Off

Desktop Libraries 2:24 PM 11/24/2014

You will then have to authenticate how you will be accessing the system. Click on the drop down menu indicated by the red dotted arrow as show below.

Then select “Common Access Card” from the drop down menu.

Next, click on the “Certificate Login” icon as shown below.

WideAreaWorkflow
e-Business Suite v 5.6.0

Registration Home / Profile / Supervisor / Roles / Authentication / User Agreement

Authentication

How will you be accessing the Wide Area Workflow eBusiness Suite applications? *

Common Access Card
--- Please Select ---
Common Access Card
Software Certificate
User ID \ Password

Please click on the Certificate Login button to select the appropriate certificate.

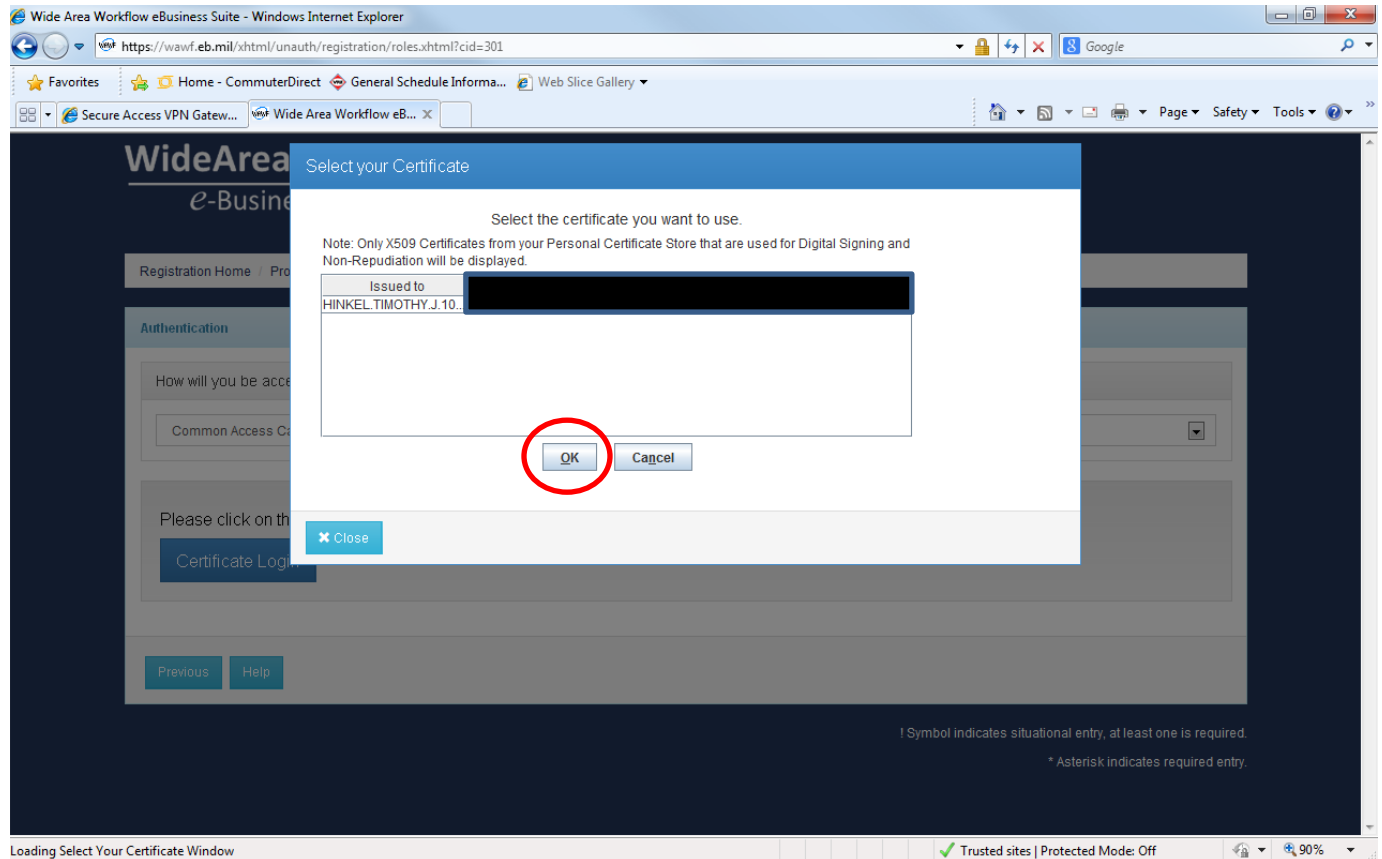
Certificate Login

Previous Help

! Symbol indicates situational entry, at least one is required.
* Astensk indicates required entry.

Select the certificate which you choose to use and then click “OK”

Note: Whatever certificate you choose remember to use that same certificate each time you log into the system.



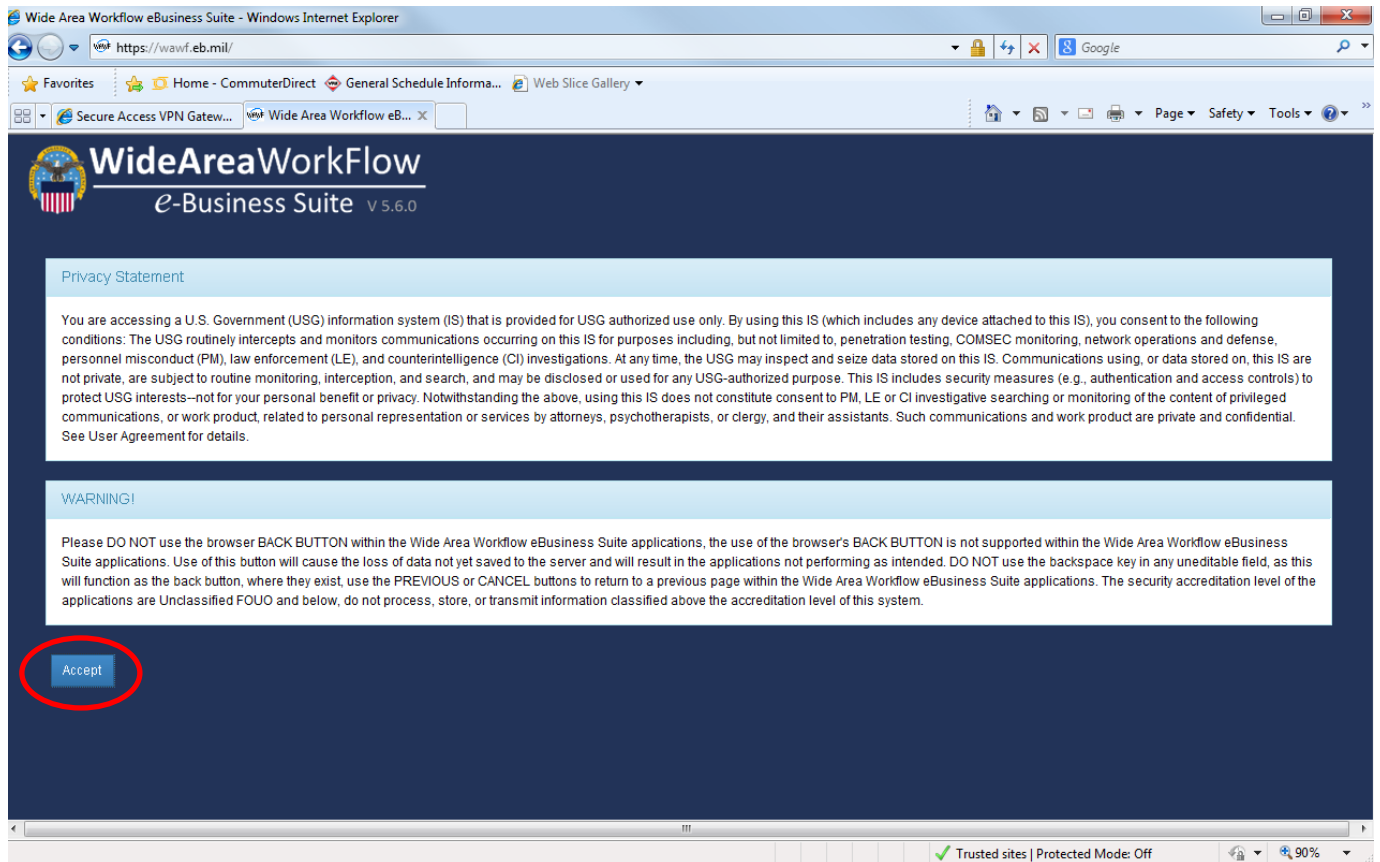
Finally, you will be prompted to accept the System User terms and agreement and after that you will have completed the initial system requirements and the role requests for iRAPT and CORT Tool.

The next step in the process is to wait until you're notified from the WAWF and CORT Tool System Group Admins that your account/roles have been activated.

Once your account/roles have been activated the steps provided below will guide you on how to access/navigate to the WAWF main page and verify you have CORT Tool access.

After you have received e-mail notification that your WAWF account has been activated you may access the WAWF website at [www.wawf.eb.mil](https://wawf.eb.mil)

You will then click the “Accept” button as shown below.



Then you will click on the “Certificate Login” button.

The screenshot shows the WideAreaWorkFlow e-Business Suite V 5.6.0 login page. The page is displayed in a Windows Internet Explorer browser window. The address bar shows the URL <https://wawf.eb.mil/index.shtml>. The page features a dark blue header with the WideAreaWorkFlow logo and the text "e-Business Suite V 5.6.0". On the right side of the header, there are links for "Register" and "Help/Training".

The main content area is divided into two columns. The left column contains two login sections: "Certificate Login" and "User ID Login". The "Certificate Login" section has a blue button labeled "Certificate Login", which is circled in red. The "User ID Login" section includes input fields for "User ID" and "Password", a "Login" button, and a link for "Forgot your User ID? Forgot your Password?".

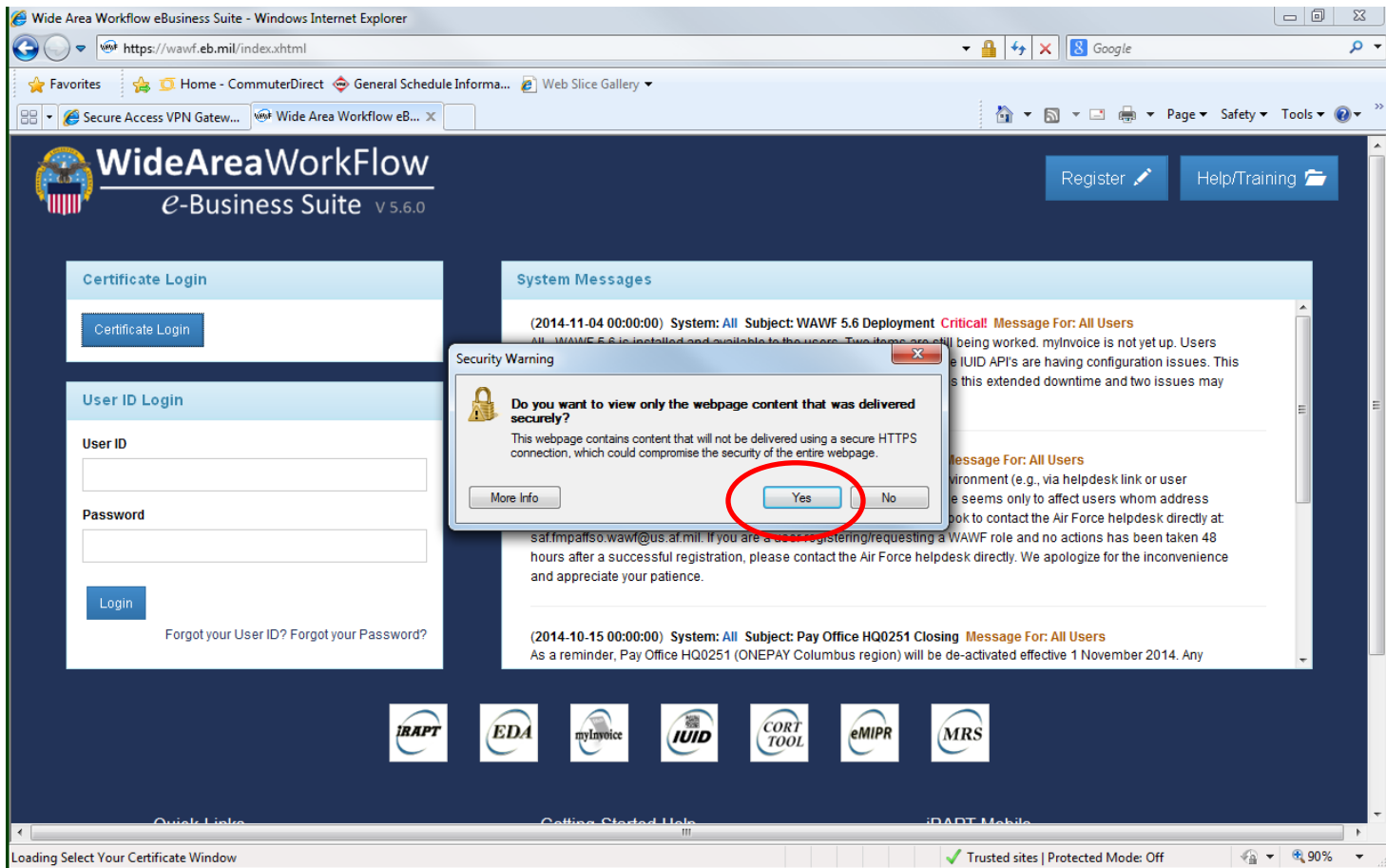
The right column contains a "System Messages" section. It displays three messages:

- (2014-11-04 00:00:00) System: All Subject: WAWF 5.6 Deployment Critical! Message For: All Users**
All - WAWF 5.6 is installed and available to the users. Two items are still being worked. myInvoice is not yet up. Users should access the legacy myInvoice system for payment status. Also, the IUID API's are having configuration issues. This item is being worked for resolution. We apologize for any inconveniences this extended downtime and two issues may have caused.
- (2014-08-21 00:00:00) System: WAWF Subject: Air Force Helpdesk Message For: All Users**
Attention Air Force Users: Email messages processed within WAWF environment (e.g., via helpdesk link or user registration requests) may not reach their intended recipients. This issue seems only to affect users whom address contains "US.AF.MIL". Until this issue can be corrected, please use outlook to contact the Air Force helpdesk directly at: saf.fmpaffso.wawf@us.af.mil. If you are a user registering/requesting a WAWF role and no actions has been taken 48 hours after a successful registration, please contact the Air Force helpdesk directly. We apologize for the inconvenience and appreciate your patience.
- (2014-10-15 00:00:00) System: All Subject: Pay Office HQ0251 Closing Message For: All Users**
As a reminder, Pay Office HQ0251 (ONEPAY Columbus region) will be de-activated effective 1 November 2014. Any

At the bottom of the page, there is a row of logos for various systems: iRAPT, EDA, myInvoice, IUID, CORT TOOL, eMIPR, and MRS.

The browser's status bar at the bottom shows "Done" and "Trusted sites | Protected Mode: Off".

When the following pop-up appears click “Yes”



Next, select the appropriate certificate to use and click “OK”

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/index.xhtml

Wide Area Workflow e-Business

Select your Certificate

Select the certificate you want to use.

Note: Only X509 Certificates from your Personal Certificate Store that are used for Digital Signing and Non-Repudiation will be displayed.

Issued to	Issued by	Friendly name	Expiration Date
HINKEL.TIMOTHY.J.10...			

OK Cancel

Close

Certificate Login

Certificate Login

User ID Login

User ID

Password

Login

Forgot your User ID? Forgot your Password?

and appreciate your patience.

(2014-10-15 00:00:00) System: All Subject: Pay Office HQ0251 Closing Message For: All Users
As a reminder, Pay Office HQ0251 (ONEPAY Columbus region) will be de-activated effective 1 November 2014. Any

iRAPT EDA myInvoice IUID CORT TOOL eMIPR MRS

Quick Links Getting Started Help iRAPT Mobile

The following screen will appear. Click on the “iRAPT” icon to access WAWF.

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/unauth/home/login.xhtml#

Google

Secure Access VPN Gatew... Wide Area Workflow eB...


WideAreaWorkFlow

e-Business Suite V 5.6.0


User Security

User ID: EDIP1084148764 Logout


Welcome to Wide Area Work Flow e-Business Suite



Invoicing, Receipt, Acceptance, and Property Transfer (Formerly WAWF)



COR Tracking Tool



myInvoice

System Messages

(2014-11-04 00:00:00) System: **All** Subject: WAWF 5.6 Deployment **Critical!** Message For: All Users

All - WAWF 5.6 is installed and available to the users. Two items are still being worked. myInvoice is not yet up. Users should access the legacy myInvoice system for payment status. Also, the IUID API's are having configuration issues. This item is being worked for resolution. We apologize for any inconveniences this extended downtime and two issues may have caused.

(2014-08-21 00:00:00) System: **WAWF** Subject: Air Force Helpdesk Message For: All Users

Attention Air Force Users: Email messages processed within WAWF environment (e.g., via helpdesk link or user registration requests) may not reach their intended recipients. This issue seems only to affect users whom address contains "US.AF.MIL". Until this issue can be corrected, please use outlook to contact the Air Force helpdesk directly at saf.fmpaffso.wawf@us.af.mil. If you are a user registering/requesting a WAWF role and no actions has been taken 48 hours after a successful registration, please contact the Air Force helpdesk directly. We apologize for the inconvenience and appreciate your patience.

Trusted sites | Protected Mode: Off

90%

Congratulations!!! You now have access to the Wide Area Work Flow website.

The screenshot shows a web browser window titled "https://wawf.eb.mil/ - iRAPT - Windows Internet Explorer". The address bar shows the URL. The page header includes the text "iRAPT 3.0.0 (formerly WAWF-)" and a "User ID: EDIP11084148764" with a "Printer Friendly" link. A navigation menu is located below the header, with the "User" link circled in red. The main content area features a welcome message: "Welcome to Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT)! This application was formerly known as Wide Area Workflow (WAWF). Please start by selecting one of the links from the menu above." Below this is a section titled "Government and Government Support Contractor Messages" containing a message dated (2014-AUG-21) with the subject "WAWF Subject: Air Force Helpdesk Message For: All Users". The message text discusses email processing issues for Air Force users. At the bottom of the page, there is a "Help" button and a footer with links for "Security & Privacy", "Accessibility", "Vendor Customer Support", "Government Customer Support", and "FAQ". The browser's status bar at the very bottom shows "WAWF_window", a green checkmark for "Trusted sites", "Protected Mode: Off", and a zoom level of "90%".

https://wawf.eb.mil/ - iRAPT - Windows Internet Explorer

iRAPT 3.0.0 (formerly WAWF-)

User ID: EDIP11084148764
Printer Friendly

User Government Documentation Lookup Exit

Welcome to Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT)!
This application was formerly known as Wide Area Workflow (WAWF).
Please start by selecting one of the links from the menu above.

Government and Government Support Contractor Messages

(2014-AUG-21) System: WAWF Subject: Air Force Helpdesk Message For: All Users

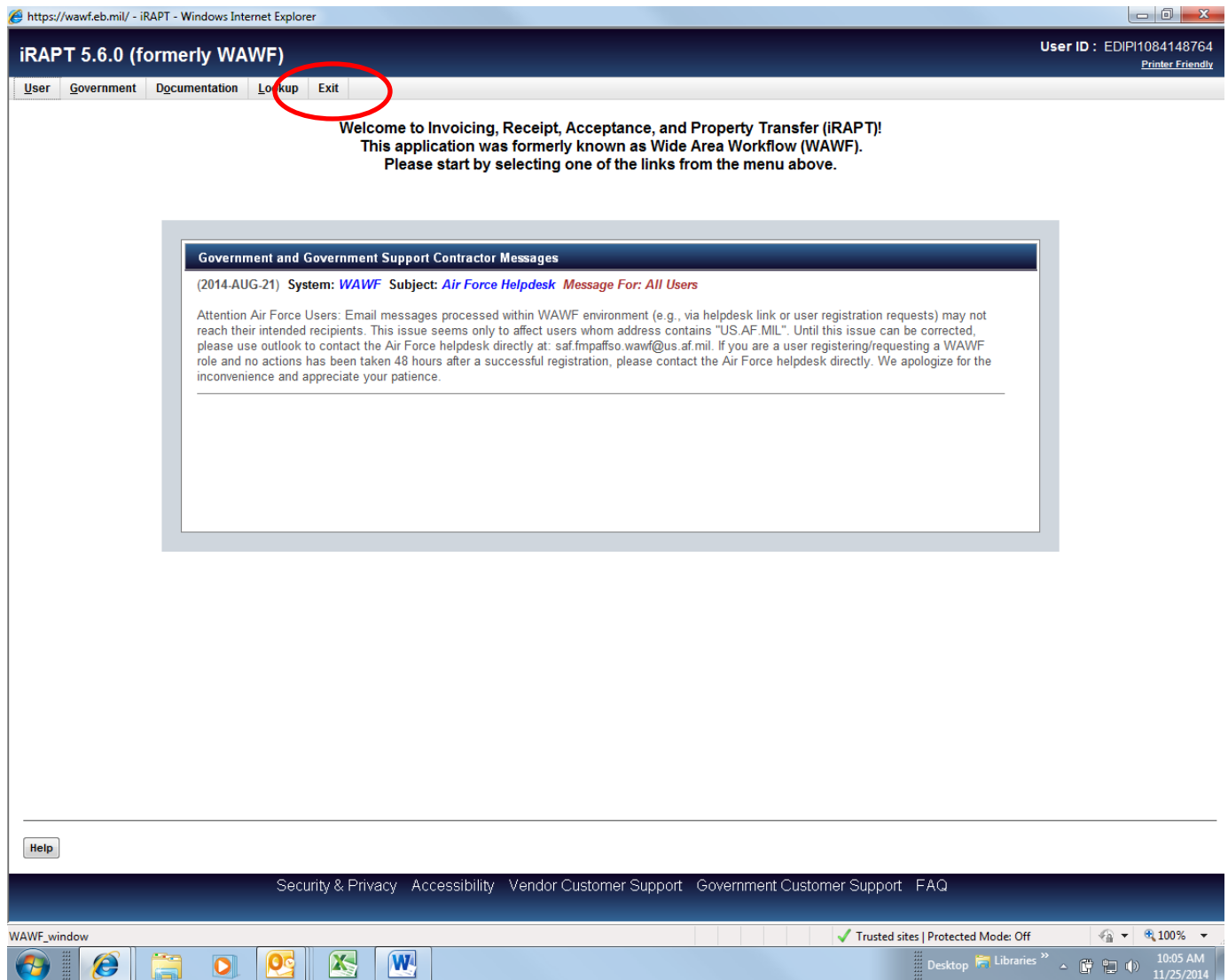
Attention Air Force Users: Email messages processed within WAWF environment (e.g., via helpdesk link or user registration requests) may not reach their intended recipients. This issue seems only to affect users whom address contains "US.AF.MIL". Until this issue can be corrected, please use outlook to contact the Air Force helpdesk directly at: saf.fmpaffso.wawf@us.af.mil. If you are a user registering/requesting a WAWF role and no actions has been taken 48 hours after a successful registration, please contact the Air Force helpdesk directly. We apologize for the inconvenience and appreciate your patience.

Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

WAWF_window Trusted sites | Protected Mode: Off 90%

After you have verified that you can access iRAPT you may select the “Exit” option as shown below.



You will then be guided back at the WAWF e-Business suite main page. Now you will want to select the CORT TOOL icon as shown below.

Wide Area Workflow eBusiness Suite - Windows Internet Explorer

https://wawf.eb.mil/xhtml/unauth/home/login.xhtml#

Wide Area Workflow eBusiness Suite


WideAreaWorkFlow

e-Business Suite V 5.6.0


User Security

User ID: EDIP1084148764 Logout


Welcome to Wide Area Work Flow e-Business Suite



[Invoicing, Receipt, Acceptance, and Property Transfer \(Formerly WAWF\)](#)



[CORT Tracking Tool](#)



[Contracting Officer Representative Tool \(access key C\)](#)
[myinvoice](#)

System Messages

(2014-11-14 15:00:00) System: All Subject: New Java Updates Message For: All Users
WAWF is installing a new version of the PKI signing application. If you are experiencing issues with CAC sign in, we ask that you clear your browser cache and try again. If you are still experiencing problems, we ask that you uninstall and reinstall java on your machine.

(2014-08-21 00:00:00) System: WAWF Subject: Air Force Helpdesk Message For: All Users
Attention Air Force Users: Email messages processed within WAWF environment (e.g., via helpdesk link or user registration requests) may not reach their intended recipients. This issue seems only to affect users whose address contains "US.AF.MIL". Until this issue can be corrected, please use outlook to contact the Air Force helpdesk directly at: saf.fmpaffso.wawf@us.af.mil. If you are a user registering/requesting a WAWF role and no actions have been taken 48 hours after a successful registration, please contact the Air Force helpdesk directly. We apologize for the inconvenience and appreciate your patience.

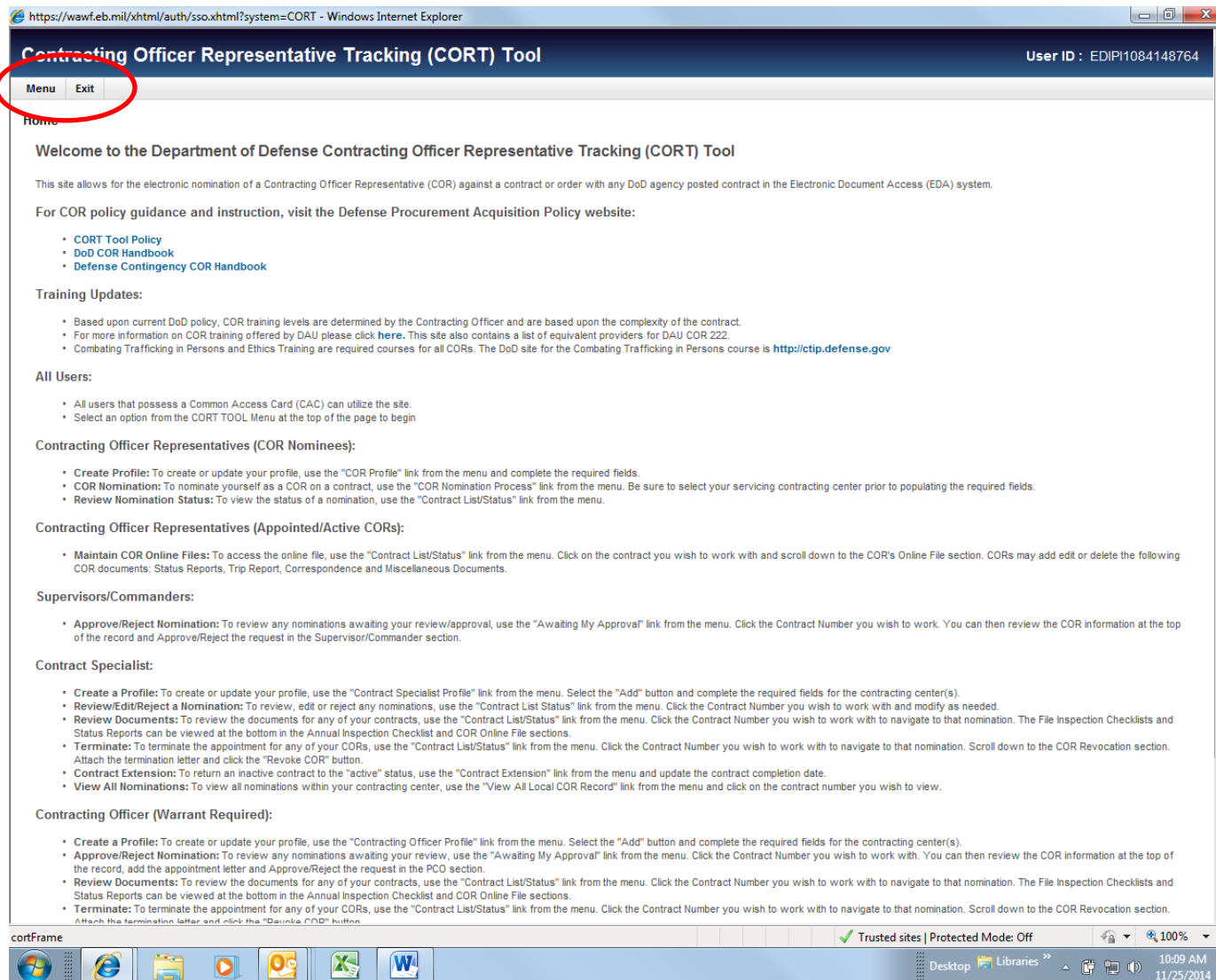
(2014-10-15 00:00:00) System: All Subject: Pay Office HQ0251 Closing Message For: All Users

Last Access Date: 2014/11/24 12:27:48

Trusted sites | Protected Mode: Off

10:06 AM 11/25/2014

Congratulations!!! You now have access to the CORT Tool website.



End of Instructions.

If there are any issues with the system, registration and/or roles please contact.

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